



CSIR-NATIONAL INSTITUTE OF SCIENCE COMMUNICATION AND POLICY RESEARCH (CSIR-NIScPR)

Skill Training in Basics of Koha Software

□ **Date: 10 – 12 June 2026**

Programme Coordinator: Mr. Mukesh Pund, Head, Training Division

About CSIR-NIScPR

A premier institute of CSIR serving society via modern IT infrastructure. It promotes STI policy studies and science communication among diverse stakeholders, bridging the interface of science, technology, industry, and society to foster a robust ecosystem.

□ Topics Covered

Fundamentals (Theory)

- Introduction to Open Source Software
- Koha: Overview, Features & Technology

Installation (Practical)

- Installation of Linux Operating System
- Installation of Koha on Linux

Koha Modules (Practical)

- Koha Administration
- Catalogue Module
- Patron Management & Circulation
- Reports Generation

About Koha Software

Koha is a full-featured, open-source Integrated Library Management System (ILMS). It boasts web-based interfaces, full MARC21/UNIMARC support, customizable modules (acquisition, cataloguing, patrons, circulation, serials), and is completely Z39.50 compatible.

□ Learning Outcomes

- Understand fundamentals of open-source software.
- Understand Koha framework, architecture, and role as an ILMS.
- Install Linux followed by Koha software on Linux.
- Configure and manage Koha administrative settings.
- Create, edit, and manage bibliographic records.
- Understand patron management and circulation workflows.
- Design, generate, and run guided Koha reports.

Who Should Apply: Library & Information Science Professionals, Academicians, Under-Graduate/ Graduate Students, Researchers, IT Professionals associated with Libraries and R&D personnel etc.

How to Apply: Interested candidates may email their filled in applications with payment details directly to: sdp.niscpr@csir.res.in

Fees: For Indian Participants Rs. 1500/- + 18% GST (Total: Rs. 1770/- without accommodation)

For Foreign Participants USD 150/- (Inclusive of GST - without accommodation)

has to be paid in advance in CSIR-NIScPR Bank account. The fees Includes working lunch & two time sessions tea.

Participation Certificates will be awarded upon successful completion.

□ Bank Payment Details (NEFT/UPI/IMPS)

Account No: 110003874485

Account Name: CSIR-NIScPR, New Delhi

Bank Name: CANARA BANK

Branch Name: NPL Campus Branch, New Delhi - 110012

IFSC Code: CNRB0019100

□ Application Deadline

08 June 2026

□ Venue of Training

CSIR-NIScPR, 14 Satsang Vihar Marg, New Delhi - 110067

□ Contact & Queries

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