

राष्ट्रीय हरित अधिकरण / National Green Tribunal
प्रधान न्यायपीठ / Principal Bench
फरीदकोट हाउस, कॉपरनिकस मार्ग/ Faridkot House, Copernicus Marg
नई दिल्ली / New Delhi – 110001

Advertisement No. - NGT/PB/07/Admn/2014/209

Dated : 07/07 July, 2022

Sub: Advertisement for recruitment of staff on regular posts, on direct recruitment basis, in the National Green Tribunal - reg

Applications are invited from Indian Nationals in the prescribed proforma for **direct recruitment** to the following posts in the National Green Tribunal, Principal Bench at New Delhi and Zonal Benches at Bhopal, Chennai, Pune and Kolkata :-

S. no	Name of the Post	Pay Level	No. of Vacancies	Category wise Vacancies						Age limit
				UR	SC	ST	OBC	EWS	EX-SM (Horizontal reservation)	
1.	Assistant (Judicial)	Level 7 of 7 CPC	06	02	01	-	02	01	-	Between 21 and 30 years
2.	Stenographer Grade I	Level 6 of 7 CPC	04	02	01	-	01	-	-	Between 21 and 30 years
3.	Hindi Translator	Level 6 of 7 CPC	01	01	-	-	-	-	-	Between 23 and 32 years
4.	Librarian	Level 6 of 7 CPC	02	02	-	-	-	-	-	Between 21 and 30 years
5.	Stenographer Grade II	Level 4 of 7 CPC	09	06	01	-	01	01	01	Between 21 and 27 years
6.	Staff Car Driver (Ordinary Grade)	Level 2 of 7 CPC	05	02	-	-	02	01	01	Between 18 and 27 years

Note : The posts are transferable to all Benches of National Green Tribunal i.e. New Delhi, Bhopal, Chennai, Pune and Kolkata.

2. Education Qualification :

(a) **Assistant (Judicial) (Level 7 of 7 CPC).**

Essential: (i) Bachelor Degree in Law from a recognized University ; and

(ii) Computer Training Course of six months duration from a recognized institute.

Desirable: Preference shall be given to candidates possessing a degree with Environmental Studies or Environmental Science as one of the subjects;

Or

Having two years working experience in the field of environment in a Government Office or public sector undertaking or autonomous body or statutory body.

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(b) **Stenographer Grade-I (Level 6 of 7 CPC).**

Essential: (i) Bachelors Degree from a recognized University ;

(ii) **Skill Test:-**

Dictation 10 Mts. @100 w.p.m.

Transcription: 50 Mts. (English); 65 Mts. (Hindi) on Computer ;

(iii) Computer Training Course of six months duration from a recognized institute.

Desirable: Bachelor Degree in Law from a recognized university.

(c) **Hindi Translator (Level 6 of 7 CPC).**

Essential: (i) Master's Degree in Hindi or English with English or Hindi as compulsory or elective subject or as medium of examination at Degree Level from a recognized university.

(ii) Recognized Diploma or Certificate course in translation from Hindi to English and vice-versa or two years experience of translation work from Hindi to English and vice-versa in Central Government or State Government including Government of India undertakings.

(d) **Librarian (Level 6 of 7 CPC).**

Essential: (i) Bachelors Degree in Library Science or Library and Information Science from a recognized University or Institute.

(ii) Two years experience in a library under Central or State Government or autonomous or statutory organization or public sector undertaking or university or recognized research or educational institute.

Desirable: Diploma in Computer Applications from a recognized institute.

(e) **Stenographer Grade-II (Level 4 of 7 CPC).**

Essential: (i) 12th Class pass form a recognized Board;

(ii) **Skill Test:-**

Dictation 10 Mts. @80 w.p.m.

Transcription: 50 Mts. (English); 65 Mts. (Hindi) on Computer.

(f) **Staff Car Driver (Ordinary Grade) (Level 2 of 7 CPC).**


Essential: (i) Matriculation from a recognized Board.

(ii) Possession of a valid driving license for motor cars;

(iii) Experience of driving a motor car for three years or more; and

(iv) Knowledge of motor mechanism (the candidate should be able to remove minor defects in vehicle).

Desirable: Knowledge of motor mechanism (the candidate should be able to rectify the minor defects in vehicles).


07/7/2022

GENERAL INSTRUCTIONS

- 1) Number of vacancies may vary.
- 2) The Competent Authority reserves right to either increase or decrease the no. of posts at any stage and either to make recruitment or may not proceed for recruitment even though the Candidates have applied for the post.
- 3) Selected candidates will get Pay at levels mentioned against each Post as per 7th CPC Pay matrix and other benefits as per the applicability of Government of India Rules. The selected candidates will be initially appointed on probation for 2 years as per NGT, Rules. The said period shall include successful completion of mandatory induction training of two weeks' duration.
- 4) For reservation, Model Reservation Roster (MRR) will be followed.
- 5) Upper age limit is relaxable for Govt servants in accordance with instructions or orders issued by the Central Government from time to time. A candidate seeking reservation / relaxation benefits must ensure that he/she possesses a genuine case / community certificate in Central Govt. format on the date of eligibility. It may be noted that candidature will remain provisional till the veracity of the concerned documents are verified / re-verified by the appointing authority.
- 6) While applying for the post, the applicants should bear in mind that the selected candidates might be required to work even at odd hours and on holidays.
- 7) Candidates may be required to pay applicable fees to the Testing Agency at the time of conducting the skill test, if required.
- 8) Self attested copies of certificates pertaining to educational qualification (s) starting from matriculation or equivalent /Experience/NOC/Caste/EWS/EXSM, if applicable (issued by Competent Authority) must be enclosed with the application while applying for the post (s).
- 9) The crucial date for determining the age limit shall be closing date for receipt of applications.
- 10) The applications of candidates in service should be forwarded through proper channel/concerned department as the case may be, and same shall be sent in the form of hard copies alongwith copies of relevant certificates/degrees. The Candidates in service may send advance applications on the condition that the requisite "NOC" will be submitted at the time of skill test / interaction/ final selection.
- 11) The prescribed Educational Qualification (s) are minimum and mere possession of the same does not entitle candidates to be called for screening test/skill test/interaction. The applications may be shortlisted according to the Criteria as may be prescribed by the Competent Authority for the purpose, including weightage to be given for higher qualification, experience, knowledge of motor mechanics etc.
- 12) The decision of NGT in all matters related to eligibility, acceptance or rejection of the applications, mode of selection, conduct of examination and allotment of examination centre will be final and binding on the candidates and no request / representation will be entertained in this regard.
- 13) Incomplete/unsigned application / application without photograph / application not in prescribed proforma and those received in NGT after closing date, will be rejected without assigning any reason.
- 14) The candidate must fill their name, date of birth, father's name as given in matriculation Certificate ; otherwise their candidature may be cancelled.

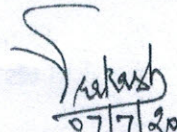
4

15) Candidates should give their own functional mobile number besides valid and active email id. NGT will not entertain any request for change of mobile number & email address after submission of application. Contact details such as email, mobile number, Correspondence & permanent address etc must be correct and active during the recruitment process. Post receipt of applications, no written communication with NGT will be entertained. All details will be uploaded on the website and the candidates must visit the website regularly to get an update of the events and activities related to recruitment process.

16) Government servants, whether temporary or permanent, if fulfil the requisite qualification are eligible to apply. They must inform their respective Heads of Offices / Departments in writing regarding submission of their application for this recruitment and obtain "No Objection Certificate". The NOC should also indicate the vigilance clearance from the parent department.

17) The applicants who had previously applied for the notified 03 posts of Stenographers Grade-II, against advertisement no. NGT (PB) 59/Admn/2014/Vol-III/400 dated 26.08.2020, need not to apply fresh. Their candidature shall be considered against the said post alongwith other prospective applicants applying against this advertisement.

18) The application, in the prescribed format, duly filled in, complete in all respects alongwith self-attested copies of the relevant certificates should be sent by speed post, so as to reach the "Registrar General, National Green Tribunal, Principal Bench, Faridkot House, Copernicus Marg, New Delhi - 110001 on or before 25.07.2022 (05:00 PM) positively. Applicants shall also send applications through email on rg.ngt@nic.in. The envelope containing the application must mention the name of the post applied for.


07/07/2022
(Vidya Prakash)
Registrar General

Encls : As above.

Copy to:

1. PPS to Hon'ble Chairperson
2. PA to Hon'ble Judicial and Hon'ble Expert Members of NGT.
3. PA to Registrar General
4. Ld. Registrar of all Zonal Benches (Bhopal/Chennai/Kolkata/Pune) with request to notify the same on the Notice Board.
5. Assistant Registrar, NGT, PB, New Delhi
6. The Pay & Accounts Officer, Ministry of Environment, Forest & Climate Change, Government of India, IPB, Jor Bagh, New Delhi
7. Computer In-charge for uploading on the website
8. Guard file.
9. Concerned Office File.

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**APPLICATION FORM FOR RECRUITMENT ON REGULAR BASIS IN
NATIONAL GREEN TRIBUNAL**

NOTICE DATED : _____

POST APPLIED FOR

1. Name (in block letters) :
2. Father's / Husband's Name :
3. Gender /Sex :
4. Postal Address (for correspondence) :
- (i) Contact No. (Mobile & Landline) :
- (ii) Alternative Contact No :
5. Permanent Address :
6. E-mail id :
7. Nationality :
8. Date of Birth (as on - last date of receipt of application) :

Years Months Days



9. Category (whether belong to SC/ST/OBC/ Ex-Serviceman/EWS).....
(Certificate to be enclosed)

10. State of Domicile:

11. Experience (If any) (Certificates to be enclosed)

12. If employed (Yes/No).....

(a) If yes, Name of the employer :

(b) Whether Regular / Contractual / Adhoc :

(c) Date of issuance of / applying for NOC

(d) Present Pay Band/ Grade Pay :

15. **Educational Qualification (From Class 10th onwards)** (Attested copies of relevant certificates /degrees to be attached)

Exam Passed	Board/ University	Year of passing	Subjects	Division / Class	Percentage

16. **Experience :** (Details of employment in chronological order starting with present post, listing the same in reverse order. If required, enclose a separate sheet duly authenticated by your signature in the format given below)

Post held	From	To	Scale of Pay/ consolidated pay / remuneration	Ministry/ Department	Nature of work/Duties

** Applicants not holding the post in Pay band/Grade Pay as per Central Government pay scale should indicate the equivalent pay scale vis a vis Central Government pay scales.*

17. Any other information (attach separate sheet if required)
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DECLARATION

18. I solemnly do hereby affirm and declare that the information given above is correct to the best of my knowledge and belief. In the event of any information being found false or incorrect or ineligibility being detected before or after the interview/ selection/ engagement, my candidature shall be liable to be treated as cancelled and, I shall be liable for such action as the Tribunal may deem fit and proper.

19. That I fulfill the requisite conditions in terms of age, requisite qualification and experience as per advertisement for the post applied for i.e.....

.....
(Signature of the Candidate)

Full Name :.....

Date:.....

Place:.....